

**Memorandum of the Yorktown Town Council  
Work Session  
Monday, February 10, 2025, at 5:30 p.m.  
Yorktown Town Hall**

**In attendance:**

Bryan Smith	Nicole Rector	Lance Turner
Carolyn Gant	Chris Greene	Kyleigh Van Pelt
Nanci Perry	Chase Bruton	Maura Hoff
Jason Gasaway	Erin Hurley	Staff and Community Members
Marta Guinn		

The topics discussed included the Cumulative Fire Fund, Senate Bill 1 related to County/Local Wheel Taxes and Grant Funds, Water Rates and the Water Depreciation Fund, Waste Management/Trash Contract, and the Transportation Improvement Plan in regards to a traffic study on Tiger Drive and River Road.

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**President**  
Jason Gasaway

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**Prepared by/Attest**  
Clerk Treasurer-Lance Turner

**Minutes of the Yorktown Town Council  
Regular Meeting  
Monday, February 10, 2025, at 6:00 p.m.  
Yorktown Town Hall**

**Call to Order, Pledge of Allegiance, Roll Call:**

<b>Bryan Smith</b>	<b>Carolyn Gant</b>	<b>Nanci Perry</b>	<b>Jason Gasaway</b>	<b>Marta Guinn</b>	<b>Nicole Rector</b>	<b>Chris Greene</b>
Present	Present	Present	Present	Present	Present	Present

**Approval of Claims** – Nanci Perry moved to approve claims totaling \$1,719,800.78. Marta Guinn seconded and the motion passed with uncontested approval.

**Approval of January 13, 2025, Work Session and Council Meeting Minutes** – Nanci Perry motioned to approve the meeting minutes. Carolyn Gant seconded and the motion was unanimously approved.

**Public comments were not made from the Floor**

**Public Hearing – Reestablish Cumulative Fire Fund.** President Gasaway opened the public hearing at 6:02 p.m. Following the explanation by Town Manager Chase Bruton, no public comments were made and President Gasaway closed the public hearing at 6:04 p.m.

## **No Unfinished Business**

**New Business: 1) Ordinance 859 Amend Zoning Ordinance** – Marta Guinn moved to adopt the ordinance to amend the zoning ordinance for a 5-acre portion of parcel number 10144020047000/18-10-14-4002-004.000-017. Bryan Smith seconded and the motion passed without dissent.

**2) Ordinance 860 Municipal Wheel Tax** – Marta Guinn motioned to introduce the Municipal Wheel Tax. Carolyn Gant seconded and the motion passed without opposition.

**3) Ordinance 861 – Reestablishing Cumulative Fire Capital Fund.** Nanci Perry motioned to introduce reestablishing the Cumulative Fire Capital Fund. Marta Guinn seconded and the motion passed 7-0.

**4) Resolution 2025-04 Affixing Miscellaneous Utility Rates and Charges** – Carolyn Gant moved to approve the rates of flow tests and waste solids and sewage disposal rates. Marta Guinn seconded and the motion passed with no objections.

**5) Resolution 2025-05 to Dispose of Surplus Fire Department Apparatus** – Marta Guinn motioned to approve the resolution to declare 1994 Engine 63 as surplus because new apparatus is being purchased and to donate the truck to the Muncie Area Career Center Fire Science Program. Bryan Smith seconded and the motion passed with uncontested approval.

**6) Approve Traffic Study Proposal** – Bryan Smith motioned to approve the agreement with BF&S to study traffic congestion at Tiger Drive and River Road at a cost of \$88,620 to be paid from MVH & LRS Professional Services. Marta Guinn seconded upon the recommendation of John Brand from BF&S Engineering and the motion was unanimously approved.

**7) Approve Purchase of Vacuum Trailer for Water Department** – Marta Guinn moved to approve the purchase of a machine to inspect water service lines for lead that would reduce the cost of using other companies for hydro-excavation services. Nanci Perry seconded and the motion passed without dissent.

**8) Approve BF&S Agreement for WWTP Generator** – Nanci Perry motioned to approve the agreement with BF&S to size a new generator and transfer switch, design a new exterior concrete pad, provide procurement assistance, and coordinate decommissioning of the existing generator at a cost of \$26,500 to be paid from Sewer Professional Services. Carolyn Gant seconded and the motion passed without opposition.

**9) Approve Tree Trimming Quote** – Marta Guinn moved to approve the quote from Josh Newsome Tree Surgery to trim overhanging tree branches on Isanogel and CR600 W before the roads are repaved at a cost of \$15,000 to be paid from MVH Other Services & Charges. Nanci Perry seconded and the motion passed 7-0.

**10) Renew Landscape Maintenance Contracts** – Carolyn Gant motioned to approve the agreements with Jay Crew for maintenance of the Interstate Gateway at I69 & Mcgalliard, the Civic Green, and the Irrigation System at the Sports Park totaling \$26170.88 to be paid

from MVH Other Services & Charges and Parks Repairs & Maintenance. Marta Guinn seconded and the motion passed with no objections.

**Departmental Reports:** Fire Chief David Boone reported on the many trainings that had taken place, thanked the Council for the purchase of the new Apparatus and expressed gratitude for the additional Cumulative Fire Fund increase. Marshal Kurt Walthour expressed appreciation for the hiring of Officer Stash Hellis who had impeccable credentials. Town Manager Chase Bruton stated that he would provide updates from the Statehouse of the impending legislative action.

**Comments were made by Town Council Members.**

**Adjournment: 6:30 p.m.**

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**President**

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**Prepared by/Attestation  
Clerk Treasurer-Lance Turner**